

## **Rules Governing Admission to the Alabama State Bar**

### **Rule II.**

#### **Application for Admission to the Alabama State Bar.**

**A. Applications.** Applications for admission to the Alabama State Bar, whether filed as a registrant under Rule I or as an applicant under this rule, are continuing in nature and must give the information sought correctly and fully as of the date that the applicant is sworn in as a member of the Alabama State Bar. To that end, every applicant or registrant shall immediately inform the Secretary of any change or discovered error in the requested information that may occur between the time that information is furnished to the Alabama State Bar and the date of the applicant's admission.

The Board may require that all the information furnished be given under oath.

As a condition for admission into the bar examination, every applicant shall state under oath when filing an application for admission that all information in every application and in all amendments thereto previously submitted is true and complete.

#### **B. Applicants.**

(1) Applicants who:

(a) were residents of the State of Alabama at the time the application was submitted, and

(b) have neither applied, nor been admitted, to the bar of another state,

shall pay the amount prescribed in item (1) of the Fee Schedule (see Appendix).

(2) All other applicants shall pay the amount prescribed in item (2) of the Fee Schedule (see Appendix).

Each applicant who qualifies under this section shall be required to complete the National Conference of Bar Examiners (NCBE)-Alabama Application form, which can be found at the Bar's Web site at [www.alabar.org/admissions](http://www.alabar.org/admissions).

(3) The cost of a transcript or any record or document reasonably required by the Board in the conduct of an investigation or inquiry into the character and fitness of an applicant or a registrant shall be paid by such applicant or registrant.

#### **C. Filing Deadlines.**

(1) All applicants shall have their completed applications filed not later than October 1 preceding the February examination and not later than February 1 preceding the July examination.

(2) An application is deemed filed if (a) it is received on or before the deadline or (b) it is postmarked on or before the deadline and received within seven days of the postmarked date.

(3) Late applications and incomplete applications shall be promptly returned to the applicant. Incomplete applications must be completed and refiled within the deadline provided in this rule.

**D. Supporting Affidavits.** In support of said application the applicant shall cause to be sent directly to the Secretary affidavits by three attorneys in good standing who have for five years been admitted to practice law in Alabama or in the state of the applicant's residency by the highest court of the applicant's residence. These affidavits must be to the effect that each affiant is acquainted with the applicant and should state the extent and duration of the association, the frequency of contact, the opportunity of observing and knowing the demeanor, habits, character, associates of and conduct of the applicant, the type of such associates, and generally the background, standing and position in life of the applicant, and that the applicant has a good character and reputation where the applicant resides, and enjoys the confidence and respect of the general public. Each such affidavit shall state whether affiant's appraisal of the applicant is based upon personal knowledge or upon inquiry.

**E. Re-Examination.** Every applicant who is qualified and desires to repeat any part of the academic portion (see Rule VI(B)) of the bar examination shall file a Reapplication for Admission to the Alabama State Bar. The reapplication shall be accompanied by the amount prescribed in item (3) of the Fee Schedule (see Appendix). The reapplication shall be filed in the office of the Secretary within the deadlines as specified under the provisions of this rule as they pertain to the examination such applicant desires to take. In those instances where the running of the deadline under this rule occurs before notification is given of the failure of any part of the examination, thus precluding compliance with the deadline by unsuccessful examinees, the deadline shall extend for a period of 10 days from the date of the notice of failure on the examination.

**F. Postponement of Examination.** Applicants seeking to postpone their submission to the Alabama State Bar examination shall be permitted to do so upon payment of a fee of \$50.00 to the Alabama State Bar. A written notice of postponement and the \$50.00 fee must be received by the Alabama State Bar at least seven days in advance of the commencement of the examination.

Any applicant who has not made an appropriate postponement at least seven days in advance of the commencement of the examination shall be deemed to have forfeited the entire examination fee if the applicant fails to take the examination for which application has been made.

All applicants who have postponed their submission to examination must bring their applications to current status by the filing of appropriate amendments thereto following any postponement.

[Amended eff. 8-1-96; Amended eff. 1-11-2013.]

**Note from the reporter of decisions:** The order amending the Rules Governing Admission to the Alabama State Bar is published in that volume of *Alabama Reporter* that contains Alabama cases from \_\_\_ So. 3d.