

**TRANSCRIPT PURCHASE ORDER
OF APPELLEE – CIVIL**

Form ARAP-1B

Rev. 8/91

(See Rules 10(b) and 11(a) of the Alabama Rules of Appellate Procedure)

APPELLANT

v. APPELLEE

Civil Action Number

Trial Judge

Court Reporter

County

Date of Notice of Appeal

PART I. IF APPELLEE DEEMS THAT OTHER PARTS OF THE PROCEEDINGS OR THE ENTIRE PROCEEDING SHOULD BE TRANSCRIBED, THIS MUST BE COMPLETED AND FILED WITH THE COURT REPORTER BY APPELLEE WITHIN 7 DAYS OF RECEIPT OF APPELLANTS TRANSCRIPT PURCHASE ORDER, FORM 1 A.

A. Request is hereby made to the reporter for a transcript of the following proceedings (give particulars):

NOTE: exhibits are included in the clerk's record and need not be specified – see Rule 10 (b)(1), A.R.App.P.

- Entire Transcript
- Oral Charges to the Jury
- Testimony of Plaintiff
- Objection to Oral Charge
- Testimony of Defendant
- Objection to Refused Requested Written Charge(s), Numbers _____
- Testimony of Witness _____
- Testimony of Witness _____
- Others: _____

B. I CERTIFY that I HAVE paid the Court Reporter the estimated cost of transcribing that part of the proceedings I have deemed necessary to be included in the record.

Date Signature Telephone Number

NOTE: Upon Completion of PART I, appellant should distribute pages as follows:

* Pages 1, 2 and 3 – Court Reporter	Page 4 – Trial Court	Pages 5 – Appellee	Pages 6 – Retained by Appellee
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PART II. TO BE COMPLETED BY COURT REPORTER ON SAME DATE TRANSCRIPT PURCHASE ORDER IS RECEIVED.

A.	Date Transcript Purchase Order Received	Estimated Completion Date
	Estimated Number of Pages	Estimated Cost

B. I CERTIFY THAT I HAVE I HAVE NOT (Check one) been paid the estimated cost of the transcript.

Date Signature Telephone Number

NOTE: Upon Completion of PART II, Court Reporter should distribute pages as follows:

* Pages 1 and 2 - Retained by the Court Reporter	Page 3 - Transmitted to the Appropriate Appellate Court on Same Date Transcript Purchase Order is Received.
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PART III. CERTIFICATE OF COMPLETION OF REPORTER'S TRANSCRIPT

NOTE: If the appellant ordered part of the transcript, then use Part III of Form 1A for the certificate of completion of the reporter's transcript and this portion of this form need not be completed. If the appellant did not order any part of the transcript and only the appellee ordered any part of the transcript, then this certificate of completion must be completed by the court reporter on the date of filling of transcript in the trial court. On the day of completion, this certificate must be forwarded to the appropriate appellate court (page 2) and copies thereof shall be served on the clerk of the trial court and each of the parties.

I CERTIFY that I have this date completed and filed with the clerk of the trial court the original of a true and correct transcript of the evidence and matters designated by the parties. All pages are numbered serially in the upper right corner of the pages, prefaced by an index, and ending with the following number: _____.

I CERTIFY that photocopies of this certificate are this date being served on the clerk of the trial court and each of the parties, along with a copy of the index (with copies of the transcript as ordered).

Dated this _____ day of _____, _____
Court Reporter

NOTE: Upon Completion of PART III, Court Reporter should distribute pages as follows:

* Pages 1 - Retained by the Court Reporter	Pages 2 – Transmitted to the Appropriate Appellate Court
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* Distribution Code:

Page 1: White

Page 2: Blue

Page 3: Green

Page 4: Canary

Page 5: Pink

Page 6: Goldenrod