

SAMPLE CIVIL FORM 51

IN THE _____ COURT OF _____ COUNTY

A.B., Plaintiff)
v.)
C.D., Defendant)

CIVIL ACTION NO. _____

**NOTICE OF INTENT TO SERVE
SUBPOENA ON NON-PARTY**

Take notice that upon the expiration of fifteen (15) days (or such other time as the Court has allowed) from the date of service of the notice [*name of party*] will apply to the Clerk of this Court for issuance of the attached subpoena directed to _____ who is not a party and whose address is _____ (to produce the documents or things) (to give permission to enter upon land or other property) at the time and place specified in the subpoena.

Attorney for _____

Address

CERTIFICATE OF SERVICE