


# **ALABAMA APPELLATE COURTS' E-FILING SYSTEM (“ACES”)**

How to Register  
in C-Track E-Filing

Login

Username

Password

[Forgot Password?](#)  
[Register as an E-Filer](#) ←   
[E-Filing Terms & Conditions](#)

C-Track™ E-Filing, developed by Thomson Reuters Court  
Management Solutions

To create an account to e-file documents in the Alabama Appellate Courts,  
click Register as an E-Filer (**red arrow**).

E-File Registration

TYPE ▾

Type\*  Attorney Bar ID\*

USER INFORMATION ▾

Prefix  Username\*

Last Name\*  Password\*

First Name\*  Confirm Password\*

Middle Name

Suffix

CONTACT ▾

Primary E-mail\*  Add Contact

ADDRESS ▾


LEGAL ORGANIZATION ASSOCIATION

Legal Organization Name	Role	E-mail	Status
No records were found.			
<a href="#">Add Legal Organization</a>			

You will be required to provide the following information:

- Type (red arrow) is where you will select the type of filer. As only attorneys are currently permitted to e-file documents, **you must select Registered Representer.**
- Attorney Bar ID (blue arrow) is where you will enter your Alabama State Bar number (excluding the “ASB-” portion), which will verify whether the Alabama Appellate Courts have you registered as an attorney and, if so, will automatically populate your name in the User Information bundle.
  - Username and Password (green arrow) is where you will create your own username for e-filing.
  - Contact (purple arrow) is where you add all relevant contact information.
  - Legal Organization (orange arrow) is where you would associate yourself with firm or agency.

REMINDER: All ACES registered users are required to maintain the accuracy of this information throughout their careers under [Rule 57\(d\)\(2\), Ala. R. App. P.](#)

 Information

- You are currently pending user approval. Please check the primary e-mail you entered during registration for further instructions.

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Once you submit your information, you will be notified that you must confirm your registration by clicking the link in an e-mail sent to the e-mail address you provided in the previous screen (see below).



● **alefile-qa@alappeals.gov**

To:



## C-Track E-Filing

This is a notice to inform you that your E-File User account has been created, accepted, and now pending E-Mail confirmation. Please click the following [link](#) to confirm this as your primary e-mail.

Do not respond to this system-generated e-mail notification. For help with technical problems, please contact the system administrator.

This is the confirmation e-mail that you will receive once your E-File User account has been created.

Click the link to confirm and return to the C-Track E-Filing home screen to login.

Login

Username

Password

Login

[Forgot Password?](#)  
[Register as an E-Filer](#)  
[E-Filing Terms & Conditions](#)

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Enter your Username and Password you just created to login.

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Test Attorney

Case Search Create Filing Filings

Success

- You are now officially approved to use the E-File system.

Home

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Upon your first successful login, you will see this message confirming your registration.